

# Board Meeting Highlights June 2023

Deep River and District Hospital  
Four Seasons Lodge Long-Term Care Home  
North Renfrew Family Health Team

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## Education Session

- Guest: Tiffany Cecchetto, Partner, KPMG LLP
- Tiffany presented the draft audited financial statements for the 2022-2023 fiscal year, as well as a summary of audit findings and comparator data. The audit was again completed remotely this year.
- For the year ended March 31, 2023 the organization finished in a deficit position. In the opinion of KPMG as external auditors, the statements are presented fairly and in accordance with the Canadian Public Sector Accounting Standards.

## Board

- The Board of Directors held its Annual Meeting for the 2022-2023 year on June 28, 2023.
- During the Annual Meeting, the Board of Directors elected Officers, Directors and Patient/Resident Representatives to serve for the upcoming 2023-2024 Board year.
  - Appointed as the Board Executive are:
    - Board Chair: David Cox
    - Vice Chair: Douglas Tenant
    - Vice Chair: Tracey Gendron
    - Douglas Champ
  - Three existing directors, Doug Tennant, Bess Burke and Christian Kaiser, were renewed for three year terms and three new Patient / Resident Representatives were appointed to serve on Board Committees for the 2023-2024 Board Year. Appointed as incoming representatives are:
    - Sasha Weiss-Boulanger
    - Rachel Ozer
    - Gilles LeVasseur
  - Recognition was provided for Jenifer Bradley who served as a Patient / Resident Representatives on the organization's Quality, Risk and Safety Committee. Her significant clinical experience and guidance were recognized by the Board, in her role as both a Patient/Resident Representative, and as a previously serving Board Member.
- The Board approved KPMG's re-appointment as auditor for 2023-2024 fiscal year, continuing the current audit contract.
- The Board endorsed a new policy for Donor Recognition and Asset Naming, to support recognition of donors as well as formalize the process for naming of DRDH corporate assets.
- The Board held an ethical decision-making working group in June, to discuss service planning and resource allocation. Further, the Board held a second ethical discussion related to approval of the corporate by-laws and potential conflicting individual Board Member beliefs.
- The Board reviewed recent results of its individual as well as governance self-assessments and identified areas of improvement. The Board is additionally participating in the Accreditation Canada Governance survey, to further self-assess performance and identify improvement areas.
- Endorsed by the Board Governance Committee, the Board passed resolutions to approve amended corporate and medical staff by-laws in alignment with the Ontario-Not-for-Profit Corporations Action (ONCA). Further, the Board passed resolutions to fix the Board range in alignment with ONCA, as well as to file articles of amendment to finalize the organizations adoption of a unified corporate name.
- Following public and stakeholder consultation, the Board approved a new 2023-2027 Strategic Plan for DRDH. Document finalization and planning to support launch of the plan will take place through the summer, with the plans for a public release this fall.

## **Annual Report**

- The Annual Report, which highlights achievements and general information about the organization's activities over the 2022-2023 year, was approved.

## **Foundation**

- The Foundation hosted the first ***Run for Home*** in support of the ***Closer to Home*** campaign on Saturday, June 24, 2023 on the health campus. This event was an incredible success, with almost 300 registered participants, multiple sponsorships, and many events during the day that engaged participants and spectators alike.

## **Health Campus Updates**

### Building Services

- Work to replace the main water value into the organization was completed successfully on May 31, 2023. Downtime was coordinated through a planned Code Grey – Water, involving all departments and areas of the organization affected. Completed work reinforces the sustainability of the water systems, and mitigates risk for future work to be completed on aging systems.

### Emergency Preparedness

- An unplanned Code Grey - Internet occurred on June 15, 2023 where the building lost connection to internet services. Restoration occurred after 5 hours, with debrief following restoration to identify remedial and preventative actions.

### Emergency Department

- Implementation of a pediatric mental health assessment tool, HEADS-ED, for the Emergency Department is underway in collaboration with regional partners with an anticipated launch over the summer.

### Family Health Team Capital Development

- Design development continues, with adjustments to parking and site planning to improve flow, safety, and access nearing completion. A Class A cost estimate is anticipated to be received in the next week, and prequalification of construction vendors is currently underway.

### Human Resources

- Quarterly Leadership Development was held in June with leaders from across the organization participating. The topic of the day focused on Indigenous learning and partnership, with the organization partnering with the Mashkiwizii Manido Foundation to deliver learning for the day. Leaders also participated in the Kairos Blanket Exercise, as well as future planning for actions for the organization to support enhanced relationships with Indigenous partners.

### Infection Control & Occupational Health

- Updates to the organization's masking protocols came into effect on June 26, 2023 to align with regional partners and updated guidelines. Masking is now optional in public spaces and areas not related to direct patient care. Masking remains required for some high risk areas and activities, however is not required for low risk, routine interactions not involving direct care. Lessening of masking requirements have been very well received by staff after the last 3 years of masking.

### Long-Term Care Development

- Approval to proceed with tendering was received based on the second working drawing submission to the Ministry of Long-Term Care on June 16, 2023. Minor outstanding conditions remain to be clarified prior to approval to construct being issued. Tender documents are moving towards finalization, with the goal to post prior to the end of June.